



WIMBA CLASSROOM

Blackboard

Version 9.1

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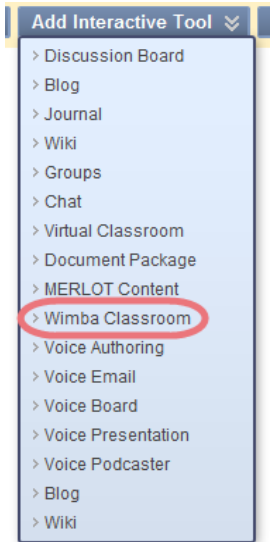
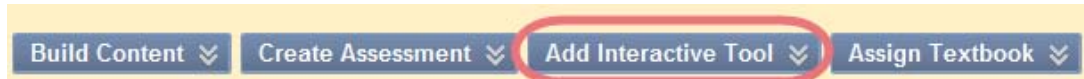
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To Add a Wimba Classroom to a Content Area in Blackboard

1. Using the left navigation bar, or from the Content Areas menu of the Control Panel, select the Content Area where you wish to add a feature.
2. Click the **Add Interactive Tool** drop-down menu.
Choose Wimba Classroom.



3. Choose from the four options – Wimba Classrooms page, Select Room, Create Room, or Select Archive.

Add Link: Wimba Classroom

1 Add Link: Wimba Classroom

Link to the Wimba Classroom List, Link to a specific Room, create a Room or Link to a specific Archive

☒ Wimba Classrooms page

☐ Select Room

--Select a Room below--

- Kathy's Room
- test
- Jennifer
- October Meeting
- Yana Russian
- Christine
- September TED-503 Session
- Margarita Room
- Michael Stratton Test Room

Create Room

☐ Select Archive

--Select an Archive below--

- Shane's Recording - 10/13/2009
- Christine - 08/13/2009 11:23
- Kathy's Recording - 10/14/2009
- ITS 101 - Rosenberger - 08/13/2009 11:23
- September TED-503 Session - 09/21/2009 19:17
- Wimba Training - 08/28/2009 10:18
- Madeline's Recording - 10/18/2009
- Ben's Recording - 10/20/2009
- September TED-503 Session - 09/23/2009 08:31

If you created the room previously, it would show up in the upper window.

If you need to create a new room, click on Create Room.

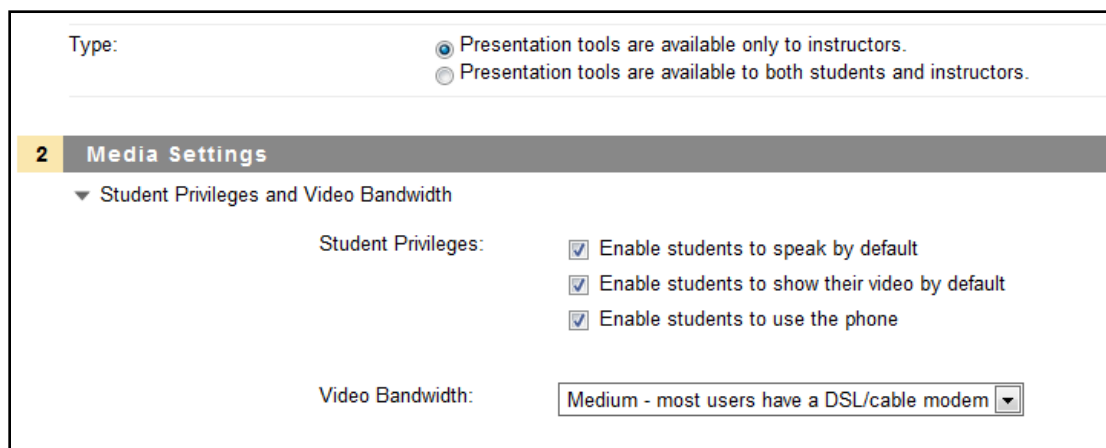
If you want to post an archive (recording) of a previous Wimba session, choose it from the link in the bottom window.

To Specify Wimba Classroom Settings

1. Click the **Create Room** button to build a new Wimba Classroom.

Room Information Settings

1. Give the Room an appropriate name in the **Title** box.
2. Type a **Description** of the Room. This appears on the Wimba Classroom launcher page and is visible to students.
3. Select a Room **Type**:
 - Choose **Presentation tools are available only to instructors** if you would like only Instructors, Course Builders, and Teaching Assistants to be able to present in Wimba Classroom.
 - Choose **Presentation tools are available to both students and instructors** to enable any Blackboard user associated with your course (Instructors, Course Builders, Teaching Assistants, Students, and Guests) to present in Wimba Classroom.



The screenshot shows the 'Media Settings' section of the Wimba Classroom configuration page. At the top, there is a 'Type:' section with two radio button options: 'Presentation tools are available only to instructors.' (selected) and 'Presentation tools are available to both students and instructors.' Below this is a tabbed interface with a yellow tab labeled '2 Media Settings'. Under this tab, there is a section titled 'Student Privileges and Video Bandwidth' with a downward arrow icon. This section contains two sub-sections: 'Student Privileges' with three checked checkboxes for 'Enable students to speak by default', 'Enable students to show their video by default', and 'Enable students to use the phone'; and 'Video Bandwidth' with a dropdown menu currently set to 'Medium - most users have a DSL/cable modem'.

Media Settings

Note: For this, and all settings below, click the arrow icon beneath each heading to reveal options.

1. **Student Privileges**
 - **Enable students to speak by default:** controls whether student microphones are turned on when they enter Wimba Classroom.
 - **Enable students to show their video by default:** controls whether students may broadcast video when they enter Wimba Classroom.
 - **Enable students to use the phone:** controls students' use of the phone simulcast option.

2. **Video Bandwidth:** determines the necessary bandwidth to view/share video, as well as set a ceiling at which participants and presenters can broadcast video.

Room Features

1. Status Indicators:

- **Enable User Status Indicators:** allows users to select Status Indicator emoticons during a live presentation.
- **User Status updates appear in chat:** controls whether a textual message appears whenever user status changes occur.

The screenshot shows a settings window titled 'Room Features' with a sub-header 'Breakout Room Options and Other Room Attributes'. It contains three sections of settings:

- Status Indicators:**
 - ☒ Enable User Status Indicators
 - ☒ User Status updates appear in chat
- When presentation tools are available only to instructors:**
 - ☐ Enable students to use the eBoard by default
 - ☒ Enable Breakout Rooms
 - ☐ Students can see content created in other Breakout Rooms
 - ☐ Students in Breakout Rooms can see Main Room folders
- When presentation tools are available to both students and instructors:**
 - ☒ Enable Archiving
 - ☒ Enable Appshare
 - ☒ Enable On-The-Fly PowerPoint Import

2. When presentation tools are available only to instructors (only applicable if this option is selected in the **Type** setting above):

- **Enable students to use the eBoard by default:** controls student access to the eBoard (virtual white board) when they enter Wimba Classroom.
- **Enable Breakout Rooms:** provides access to separate rooms to which instructors may distribute students for group work and practice.
- **Students can see content created in other Breakout Rooms:** grants students the ability to view content created in other Breakout Rooms, from the time they are distributed.
- **Students in Breakout Rooms can see Main Room folders:** provides students in Breakout Rooms access to Main Room content.

3. When presentation tools are available to both students and instructors (only applicable if this option is selected in the **Type** setting above):

- **Enable Archiving:** allows anyone who enters the room to create a recording of session media and material.

- **Enable Appshare:** allows anyone who enters the room to use the Application Sharing feature.
- **Enable On-The-Fly PowerPoint Import:** allows anyone who enters the room to upload PowerPoint Presentations.

Chat Settings

- These options control how students use the different forms of text chat (only applies to rooms where **Presentation tools are available only to instructors**).

4 Chat Settings

▼ Chat and Private Messaging

Text Chat:

☒ Enable students to use text chat

☒ Enable private text chat among students

Note: Students are always able to chat with instructors

If you don't want your students to "chat" with each other during the classroom setting, make sure to take the check mark out of this

Access Settings

- **Maximum Users:** places a limit on the amount of users (including the instructor) who can enter the room.
- **Guest access:** allows this Wimba Classroom to be accessible external to your Blackboard server (recommended for guest lecturers, or to extend access to individuals without Blackboard access).

5 Access Settings

▼ Maximum users and Guest Access

Maximum Users:

☒ Unlimited

☐ Limited:

Guest access:

☒ Enable guest access

Allowing guest access provides a website link for you to share with participants.

If you want someone from outside the college to access your wimba classroom, you need to check Enable guest access.

Press Submit after deciding on your settings.

Add Link: Wimba Classroom

1 Add Link: Wimba Classroom

Link to the Wimba Classroom List, Link to a specific Room, create a Room or Link to a specific Archive

☐ Wimba Classrooms page

☒ Select Room

☐ Select Archive

Benjamin Frey-Test Room
Wimba Training
ITS 101 - Rosenberger
Travis's Room of Frustration
Maria McShane
Meeting September 25, 2009
Helpdesk
Test
test
test

Create Room Create Room

The next window provides your course that you just created in the first window - already selected and highlighted. Click Submit.

The next window provides the settings for the link you place in Blackboard to your Wimba classroom. Choose whether to make the content available, tracking and date and time restrictions:

Add Link: Wimba Classroom

1 Link Information

Link Name

Choose Color of Name

Launch Color Palette

Link

Wimba Classroom: test

2 Options

Make the content available

☒ Yes ☐ No

Track number of views

☐ Yes ☒ No

Choose date and time restrictions

☐ Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

☐ Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Click Submit after making your choices. You will get a success receipt, click OK:

Add Link Receipt

test

Thursday, November 5, 2009 3:17:52 PM EST

Your link will show up in the content area you just placed it in:

test

Wimba Classroom

To enter the Classroom to make even more choices and add content (PowerPoint slides) click on the Wimba Classroom hyperlink.

Wimba Classroom

Add to Calendar Add to Announcements Add & Manage Content Edit Settings Advanced

Enter Room

If you want to enter your room - click here.

Phone Access :

Dial-in numbers :

Phone : (201) 549-7623

PIN codes :

Instructor : 06301183

Student : 06301175

Close this Room

Guest Access Link : http://stroselive.wimba.com/launcher.cgi?room=_strose_s_21695_1_109647

Setup Wizard

Run the [setup wizard](#) to make sure that your computer is ready to use the Wimba Classroom

Setup wizard link

Here is the list of the recorded archives for this room:

If you had any recordings (archives) of this room, they would be listed here.

Here is the web address to give to guests outside of St. Rose to access.

TITLE

There is no recorded archive for this room

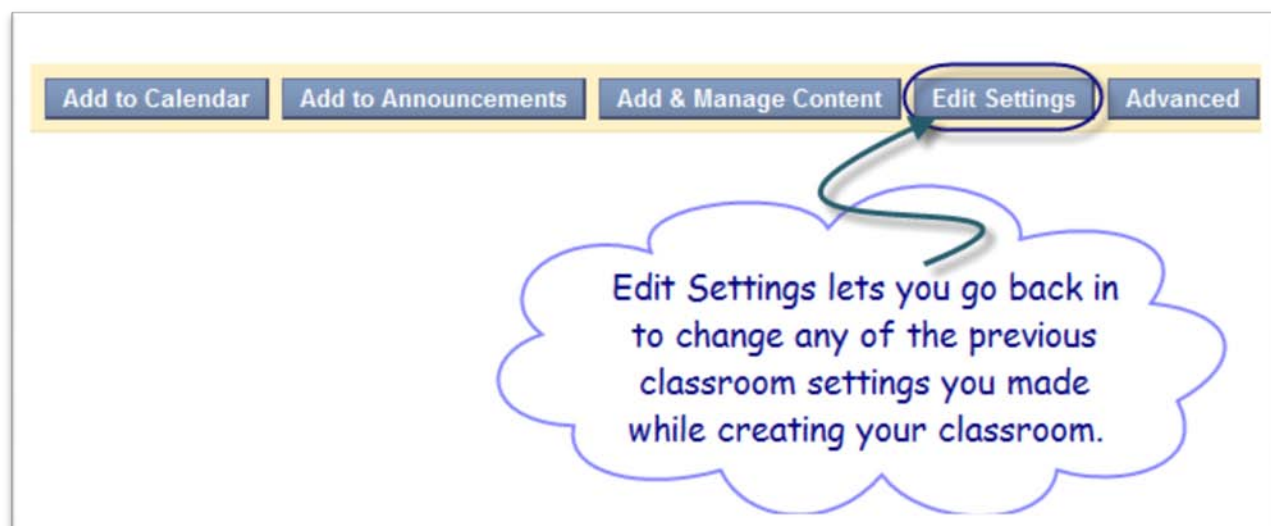
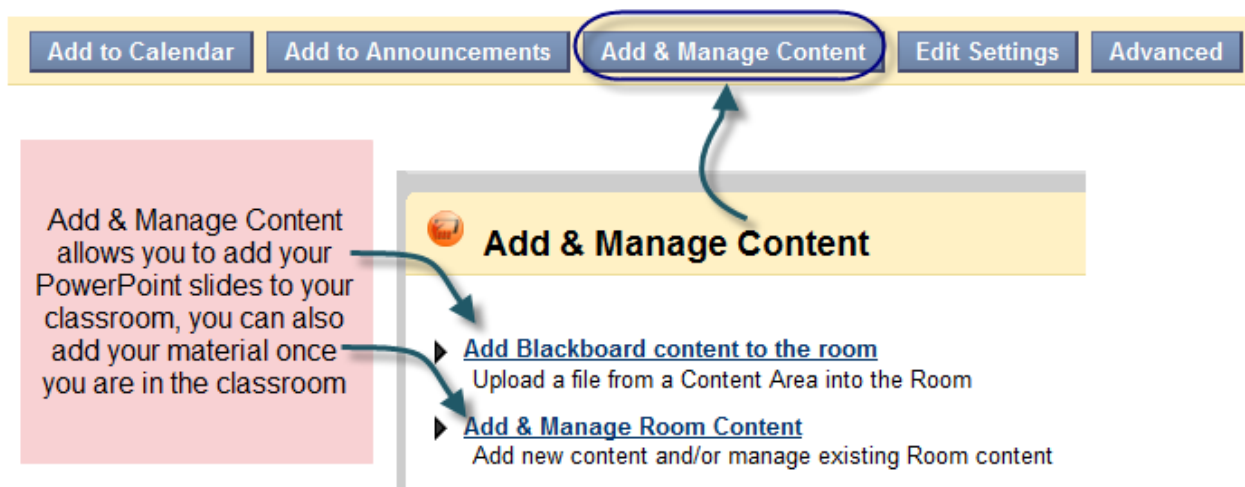
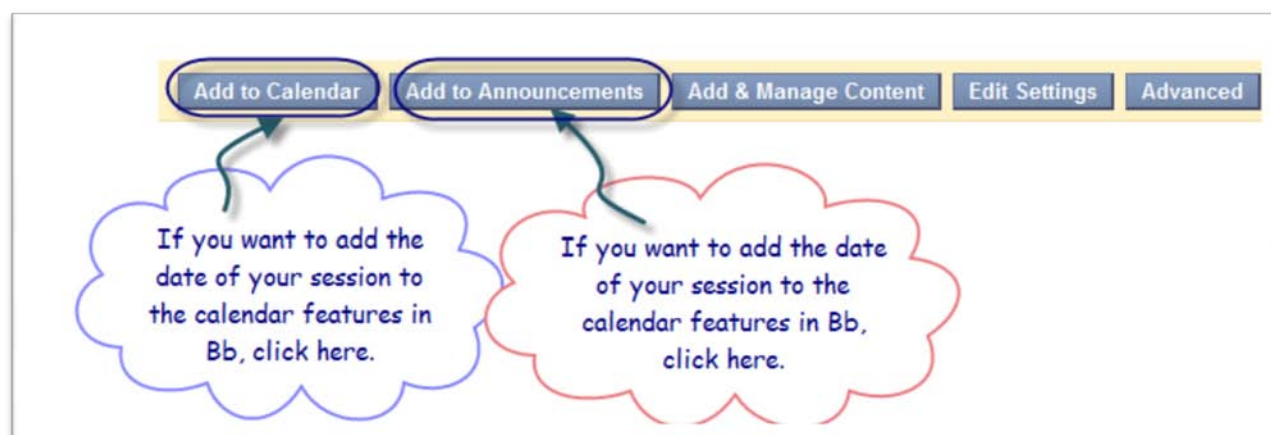
Total items: 1

ENTER

ACCESS

DELETE

Page 1 of 1



Add to Calendar

Add to Announcements

Add & Manage Content

Edit Settings

Advanced



Advanced

Reports

▶ [Poll Results](#)

View the results from all advanced polls that have been conducted in this Room or Archive.

▶ [Tracking](#)

View statistics on who has entered this Room or Archive, when they arrived and how long they stayed.

Advanced

▶ [Advanced Media Settings...](#)

View and modify this room's advanced media settings

▶ [Advanced Room Settings...](#)

View and modify this room's advanced settings

The Advanced tool
allows you to change
and modify more
settings.